



MINISTRY OF HUMAN RESOURCES
DEPARTMENT OF OCCUPATIONAL SAFETY AND HEALTH



THIRD COUNTRY TRAINING PROGRAMME GENERAL INFORMATION



OCCUPATIONAL SAFETY AND HEALTH MANAGEMENT FOR ASIAN COUNTRIES

3 — 14 AUGUST 2026

KUALA LUMPUR, MALAYSIA



APPLICATION DEADLINE

1 JUNE 2026

COURSE DESCRIPTION

Course Background

The TCTP is a capacity building collaboration project between the Government of Malaysia and the Government of Japan which start in 1992 with the objective of sharing Malaysian and Japanese expertise and experiences.

In this course, DOSH will share Malaysia's success stories, shortcomings and lesson learnt in managing occupational safety and health in order to better understand best strategies, approaches, and methodologies to improve OSH standard in Malaysia. At the same time, we will share Japanese perspectives on this issue.

Course Content

The 10-day physical course (excluding arrival and departure) includes:

- Introduction to OSH Management in Malaysia
- OSH policies and strategies of Malaysia and Japan
- Visits & practical sessions in the industries

Course Objectives

- Sharing Malaysia's and Japan's experience in managing OSH; and
- Raising awareness among participants in implementing OSH improvement programmes.

Course Methodologies

- The course will be delivered by DOSH Malaysia, in English.
- This course shall include lectures and assignments related to occupational safety and health management.
- All participants must prepare a **Country Report on OSH situation** prior attending to this course. Participants are also must prepare a **Plan of Action** and present it on the last day of the course. Participants are also required to prepare a **Summary Report** which include a summary of lesson learnt throughout the course in Malaysia.

CONTACT INFORMATION

For enquiries, please contact:

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TARGET PARTICIPANTS

This course will be relevant to junior to medium level of government officials from government ministries or other public agencies responsible with occupational safety and health or labour issues. Female applicants are encouraged to apply.

List of target countries:

- Bangladesh, Cambodia, Indonesia, Lao PDR, Nepal, Pakistan, The Philippines, Sri Lanka, Timor-Leste, Thailand, Myanmar and Viet Nam.

APPLICATION PROCEDURE

Only completed applications that are made through MTCP website (<https://mtcp.kln.gov.my/courses2/list2>) will be considered. Select the course name and click "**Apply Course**" to generate a new application form.

Applicants are required to complete the online application form, upload a passport sized photo, and provide a self-introduction video. A draft link will be sent via email and must be accessed using a One-Time Password (OTP) and submitted within **seven (7) days**. The manual for the application process can be found on the MTCP Website.

All application forms must be duly **completed and endorsed** by the Ministry of Foreign Affairs of candidates' respective countries and should be submitted only through the diplomatic channel via Malaysian Embassy/ High Commission of Malaysia.

Successful candidates will be duly notified by Department of Occupational Safety and Health Malaysia **one (1) month** before the commencement of the course.

Incomplete and/or unendorsed forms will not be considered.

VISA INFORMATION

For **countries that require a visa** to enter Malaysia, you **must apply for eVISA** before departing.

- Ensure that all documents are scanned clearly for the smooth process of approval.
- eVISA fees and related costs are to be borne by the participants.
- Link to eVISA: <https://malaysiavisa.imi.gov.my/evisa/evisa.jsp>
- Bring along the eVISA and all the necessary travel documents for the arrival in Malaysia.
- For **countries that do not require a visa** to enter Malaysia, may enter with **Social Visit Pass**.

GENERAL RULES AND REGULATIONS

- To follow the travel schedule arranged by the organiser with regard to departure to/from Malaysia;
- To observe the course schedule by punctual attendance;
- To attend/participate actively in all sessions including study visits;
- To discontinue the course, should participants fall seriously ill and be considered unable to continue the course;
- To refrain from committing any illegal or immoral acts. Should participants be found in contravention of this requirement, they will be barred from attending the course and will be asked to leave the course with immediate effect;
- To dress appropriately which includes long-sleeved shirts with ties, tailored pants and blazer or uniform for men. Lady participants are required to dress appropriately and modestly;
- Participants must respect the local customs and observe the rules and regulations at the place of accommodation and not to change accommodation designated by the organiser;
- To observe the rules and regulations of the organiser or establishment in which participants are visiting or attached to;
- To remain in Malaysia and complete the whole duration of the programme without any leave of absence;
- Participants will not utilize knowledge and skills acquired in the training for military purposes;
- Participants are fully responsible for their own valuables and belongings while travelling and while in Malaysia. Any losses due to negligence will not be compensated by the organisers; and
- Participants who do not comply with the general conditions, regulations and obligations of the TCTP will be reported to their respective Embassies or High Commissions as well as to the Head of their respective organisations.

ALLOWANCE AND BENEFITS

Participants will be provided with the following allowances and benefits :

- **Accommodation**
Participants will be accommodated at a hotel/ hostel within the vicinity of the training institute. Participants are **strictly not allowed to bring any family members during the course.** Accommodation will be on a single room basis.
- **Daily Allowance**
Participants will be provided with a daily allowance based on TCTP regulation. The per diem would only cover the official course duration.
- **Meals**
Lunch will be provided except during weekends based on TCTP regulation during the course.
- **Air Fares**
Economy class air travel from the capital city of the participants to and from Malaysia. Tickets will be issued upon confirmation of acceptance.
- **Course Fees**
All course fees are borne by the Government of Malaysia and the Japan International Cooperation Agency (JICA).
- **Dress Code**
Participants are required to dress in formal or office attire throughout the class sessions as well as during officials visit to Government Ministries and Agencies.
- **Medical Information**
Participants are required to make their own arrangements to obtain adequate medical insurance coverage for their stay in Malaysia. The cost shall be borne by the participants or the government of the participating country.

The Secretariat will reimburse the cost of the purchase up to USD 50.

A valid Yellow Fever vaccination certificate is required for travelers from certain countries upon arrival in Malaysia (more information at <https://tinyurl.com/3zpdruca>)

ABOUT MTCP, JICA AND DOSH

About MTCP

MTCP was officially launched on 7 September 1980 at the Commonwealth Heads of State Meeting in New Delhi, India, to signify Malaysia's commitment to SSC, in particular Technical Cooperation among Developing Countries (TCDC).

As the national focal point, the MTCP Secretariat of the Ministry of Foreign Affairs, Malaysia oversees the overall planning and operation of all activities and programmes under the MTCP, including coordination and collaboration with local and international development partners. For more information, visit MTCP Official Page: <https://mtcp.kln.gov.my/>

About JICA

JICA was first established in 1974 under the Japanese Government and later merged with the Overseas Economic Cooperation Operations of the Japan Bank for International Cooperation (JBIC) in 2008. Currently, JICA, an incorporated administrative agency, in charge of administering Japan's Official Development Assistance (ODA), is one of the world's largest bilateral aid agencies supporting socioeconomic development in developing countries in different regions of the world.

Mission

JICA, in accordance with the Development Cooperation Charter, will work on human security and quality growth.

Vision

Leading the World with Trust

JICA, with its partners, will take the lead in forging bonds of trust across the world, aspiring for a free, peaceful, and prosperous world where people can hope for a better future and explore their diverse potentials. For more information, please visit JICA Website: <http://www.jica.go.jp/english/countries/index.html>

About DOSH

The Department of Occupational Safety and Health (DOSH) is a department under the Ministry of Human Resources, Malaysia responsible for ensuring the safety, health and welfare of people at work as well as protecting other people from the safety and health hazards arising from the activities of various sectors through enforcement, standard settings and promotion activities.

For more information, visit www.dosh.gov.my or <https://www.facebook.com/doshmalaysia>